

PUBLIC NOTICE CITY OF MONONA

**CITY OF MONONA  
REGULAR COUNCIL MEETING  
MONDAY, DECEMBER 6, 2021**

The Monona, Iowa, City Council met in regular session Monday, December 6, 2021, at 6:00 p.m. at the Monona Community Center. Mayor Eric Koenig presided with Preston Landt, John Elledge, Tim Wright, and Bridget Schlein present. Andy Meyer arrived a few minutes late.

Guests Present: John Jensen (The Outlook), Audrey Posten (NIT), Isaac Brehmer, Linda Knockel, Linda Landt, Justin Birdnow and Mandy Halverson (MCED), Hunter Goltz, Kira Krueger, Lilly Mason, and Dustin Berns (MFL MarMac School), Heidi Landt (Library) and Ande and Chad Davies.

Oath of Office administered to Councilman Wright, Landt, and new Mayor Langhus

1) Approve Consent Agenda Moved by Schlein, seconded by Landt, to approve consent agenda as listed. Carried Unanimously.

- Agenda
- Council Minutes ~ November 15, 2021
- Prepaids/Warrant Expenses
- Darby Family Aquatic Center Endowment ~ October 2021 Fund Activity Statement
- Public Works Report ~ November 2021
- Liquor License Renewal ~ Franklin Street, Center Street Bar & Grill, Quillin's and TJs Pizzeria

**PREPAID LIBRARY**

ALLIANT ENERGY  
ELEC. ....272.00  
ALPINE COMMUNICATIONS, LC  
SECURITY SYSTEM  
MONITORING .....29.95  
BAKER & TAYLOR, INC.  
BOOKS, MOVIES .....695.33  
BLACK HILLS/IOWA GAS  
UTILITY  
GAS SERVICE .....118.00  
CITY LAUNDERING CO.  
CLEANING SUPPLIES.....150.44  
CLAYTON COUNTY LIBRARY  
ASSOC  
APOLLO RENEWAL.....1,000.00  
GORDON FLESCHE COMPANY  
QTRLY CONTRACT .....49.95  
LANDT, HEIDI  
ZOOM, BOOK .....85.39  
DON MARTINDALE  
LAWNCARE .....105.00  
MicroMarketing ASSOCIATES  
1 AUDIO BOOK .....38.79  
NEIT PHONE SERVICE.....50.03  
ORIENTAL TRADING COMPANY,  
INC.  
PROGRAMMING SUPPLIES .....74.19  
OVERDRIVE  
6 EBOOKS, 2 AUDIOS ARPA.....243.87

STOREY KENWORTHY/  
MATT PARROT  
OFFICE/ JANITORIAL/ SUPPLY  
CRT .....212.69  
TRAPPE, SUSAN  
PROGRAMMING & COFFEE  
HOUSE TREATS .....23.17  
Total ..... \$ 3,148.80

**PREPAIDS**

TREASURER STATE OF IOWA  
EXCISE TAX .....2,156.00  
SAMUEL MCNEESE  
UB Refund .....6.87  
AFLAC  
AFLAC-PRETAX .....161.82  
ALL FILTERS LLC  
POOL SEDIMT FILTR  
CARTRDGS X6.....98.16  
ALLAMAKEE-CLAYTON ELECT  
COOP  
ELEC SERV .....117.86  
ALLIANT ENERGY  
ELEC. ....7,987.53  
JO AMSDEN  
CANON POWERSHOT SX420  
CAMERA .....306.07  
BACON CONCRETE  
S MAIN ST TRAIL EXTENSION..  
.....49,330.27  
UMB BANK NA  
INTEREST DOWNTOWN  
PROJECT .....5,310.00  
BLACK HILLS/IOWA GAS  
UTILITY  
GAS SERVICE .....996.30

CITY OF MONONA  
HLTH INS-PRETAX .....602.72  
CROELL, INC.  
PAVE MBG&T 6 CY .....1,368.75  
DEARBORN NATIONAL LIFE INS.  
CO  
LIFE INSURANCE.....178.90  
FREEDOMBANK  
PAGE ST IMPROVEMENT  
3RD PAYMT.....13,759.28  
HSA - EMPLOYEE  
HSA EMPLOYEE.....100.00  
HSA - EMPLOYEE  
HSA EMPLOYEE.....80.00  
HSA - EMPLOYEE  
HSA EMPLOYEE.....200.00  
IOWA DEPT. OF NATURAL  
RESOURC  
NPDES 5 YR. APPLICATION  
FEE.....85.00  
IOWA FINANCE AUTHORITY  
INTEREST SRV FEE PHASE 1  
SEWER .....16,119.10  
IOWA LEAGUE OF CITIES  
SCHLEIN MLA 1 & 2 .....140.00  
IPERS IPERS .....4,758.27  
KREGEL ELECTRIC, INC.  
PHOTO EYE/ RPR LIGHT ON  
FLAGS.....90.68  
MARCO dba GREATAMERICA  
COPIER MAINTENANCE.....262.00

MONONA POST OFFICE  
NOV BILLING.....255.47  
NORTHEAST IA COMM ACTION  
COR  
2021/2022 ALLOCATION BY  
28E.....1,549.00  
PEOPLESERVICE  
CONTRACT FEE.....20,973.00  
TOWN & COUNTRY  
NOV GARBAGE.....11,359.00  
TREASURER STATE OF IOWA  
STATE TAX.....1,223.00  
U.S. CELLULAR  
PHONE SERV .....267.19  
USDA RURAL DEVELOPMENT  
LBCC LOAN .....1,058.00  
WASTE MANAGEMENT-  
LaCROSSE  
RECYCLING.....3,529.49  
WELLMARK BL CROSS  
BL SHIELD  
PREM.....7,847.55  
WEX BANK FUEL .....1,450.99  
Total .....\$151,565.40

**WARRANTS**

BIRDNOW CHEVROLET  
06 CHEVY OIL & FUEL FILTERS  
.....853.68  
C.J. COOPER & ASSOC. INC  
ANNUAL ADM FEE 2022 ..85.00  
CITY LAUNDERING CO.  
CLEANING SUPPLIES.....104.16  
CLAYTON COUNTY  
DEVELOPMENT GRP  
21/22 MEMBERSHIP DUES/  
ALLOCAT.....2,500.00  
CROELL, INC.  
PAVE MBG&T 6 CY .....724.40  
DENNIS LANDT  
MOWING .....235.00  
FEHR GRAHAM  
20 - 929 '21 REAP MAIN ST  
TRAIL.....1,627.00  
FISK'S FARM & HOME SUPPLY  
SUPPLIES/ LIGHTS/ PAINT.....598.96  
GALL'S INC.  
NM VEST.....823.65  
IOWA CODIFICATION, INC.  
SEPT 21 SUPPLEMENT &  
LEGIS UPD .....444.00  
IOWA ONE CALL  
LOCATES .....24.30  
KEN'S WINDOW SERVICE  
WINDOW CLEANING .....90.00  
MB CONSTRUCTION, INC.  
CENTER ST .....1,363.75  
MID-AMERICA PUBLISHING  
CORP.  
MINUTES 11/1.....853.58  
MIELKE'S QUARRY  
4.73 TONS RIP RAP @ MBG&T.  
.....61.25  
T & K CAHOON NAPA AUTO  
PARTS  
MOWER BATTERY/ CHUCK/  
ADAPTR .....97.80  
NEIT PHONE SERVICE....504.20  
QUILLIN'S SUPPLIES.....32.90  
RAND R AUTO LLC  
LABOR & PAINT HANDRAIL @  
MBG&T.....250.00  
SCHILLER LAW OFFICE  
LEGAL FEES.....627.60  
SOPHIE LANDT  
EMERGENCY HALL LIGHTS.....23.21

SPORTS WORLD  
RED BRICK PAVERS  
ENGRAVED X9 .....179.91  
STOREY KENWORTHY/  
MATT PARROTT  
OFFICE SUPPLIES.....103.62  
SUPERIOR BUILDING CENTERS  
REBAR GR 40 X 20 .....365.26  
TOWN & COUNTRY  
GARBAGE.....11,359.00  
TREASURER STATE OF IOWA  
EXCISE TAX.....3,267.00  
TRUCK COUNTRY OF IOWA  
OIL & FUEL FILTERS  
FREIGHTLNR.....231.49  
TRUE NORTH COMPANIES  
AD & D COVERAGE FIRE DEPT  
.....520.60  
VEENSTRA & KIMM, INC.  
ENGINEERING FEES - SEWER  
LININ .....1,765.50  
WILLIAMS CARPET CLEANING  
JANITORIAL SRV/ CC/ CH/ LIB  
.....209.04  
Total.....\$ 29,925.86

2) Hearing of Delegations  
None

3) Consider/Approve \$16,000  
Contribution for 2022 to MCED

Proposed MCED Budget for Calendar Year (CY) 2022 was provided for council review. It contained budget vs. actual for 2019 and 2020. 2021 only included budget vs estimates. Budgeted revenues and expenditures for period January 1 through December 31, 2021, were briefly discussed with MCED board chairperson Linda Knockel. An appropriation of \$16,000 was requested from the city, \$4,000 more the last year. At conclusion of comments and questions, it was tabled till the December 20th meeting to allow the MCED board to present council with a list of projects that they are planning to work on in 2022.

4) Murphy Memorial Library Budget for 2022/2023

Library Director, Heidi Landt, presented the council with the library budget for the 2022/2023 fiscal year. Landt explained that the only major change in the budget was wages. This increase was due to the need of more staffing. The library is open 43 hours per week. During most of these hours there is only one employee working. This budget would include having two employees working at their busy times. Landt mentioned the lowered utility/gas budget amount is because their even pay amount decreased. The council asked why the library was not included in the solar program. Administrator Collins could not answer and said she would check into that. The council then thanked Landt and said they would look it over more closely during the budget meetings in January.

5) Public Hearing to Review and Consider a Recommendation from Monona Planning & Zoning Commission for Permitting Dwelling Units on the Ground Level of C-2

The public hearing was opened at 6:31 p.m. The City Administrator stated that a notice was placed in the November 24, 2021, edition of The Outlook. The city received a recommendation from the Monona Planning and Zoning Commission asking the council to consider amending Chapter 40 Zoning, C-2 Related to Permitted Principal Uses and Structures, Special Requirement and Minimum Required Front, Side & Rear Yards. The P & Z would like to allow dwelling units located in the rear of the structure and occupying no more than fifty percent (50%) of the total ground level square footage of the structure. A no-fee permit would need to be approved by the City Administrator and the City Fire Chief. Because of this requirement, every request would be viewed separately. After listening to comments from two Monona residents, the City Administrator stated that she received no comments from the public, written or verbal prior to the meeting, the public hearing was closed at 6:42 p.m.

6) Ordinance No. 424-21 ~ An Ordinance Amending the Code of Or-

dinance of the City of Monona, Iowa 2007, By Amending Provisions Pertaining to Chapter 40 ~ Zoning

After minimal discussion it was moved by Elledge, seconded by Bridget to approve the first reading of Ordinance No. 242-21 allowing dwelling units in the back of the first floor of buildings located in C-2. The dwelling unit located in the rear of the structure cannot occupy more than fifty percent of the total ground level square footage of the structure and the owner must obtain a no-fee permit signed by the City Administrator and City Fire Chief. ROLL CALL: AYES - 5, NAYES - 0. First reading motion carried.

7) Review Quote for 2022 Ferris Lawn Mower

With PeopleService taking over all the functions of the city water and sewer service, the council has decided not to renew the lawn mowing contract with an outside service and purchase a new lawn mower for the city. Public works director, Randy Evanson, submitted a quote from Royal Products, Inc. for a 2022 Ferris lawn mower with a sixty-one-inch deck. After discussion about the current lawn mowers owned by the city it was decided to obtain another quote. Councilman Meyer will discuss the city needs with Randy Evanson and obtain a quote from Bodensteiner Implement.

8) City Janitor Pay Increase Request

The city janitor requested an increase in hourly pay for cleaning the city community center, city hall, police department, and library. After looking over the billing history it was moved by Elledge, seconded by Wright to approve the request for the hourly raise of \$2.00 per hour. Carried Unanimously.

9) 2020/2021 Annual Financial Report

Administrator Collins presented the council with a copy of the 2020/2021 Annual Financial Report. The report needed to be submitted prior to December 1st. It was submitted prior to the deadline and accepted by the state on December 6th. Administrator Collins briefly went over the report with the council. No formal action by the council was needed.

10) Discuss FY 2022/2023 City Goals and Objectives

Administrator Collins provided a copy of 2020/2021 goals and objectives. She marked the status of these goals. There was discussion on looking for ways to provide more off-street parking for downtown. Collins asked the council to think about what they are wanting to accomplish in FY 2022/2023.

11) Review Budget Calendar for Preparation of FY 2022-2023 City Budget

A budget calendar, provided by Iowa League of Cities, was made available to the council. Important dates were noted for preparing FY 2022-2023 city budget including holding special council meetings and workshops, conducting required public hearings, adopting final city budget, and certifying said budget to Clayton County Auditor by March 31, 2022. It was suggested that the council hold the first budget workshop immediately after the regular council meeting on January 3, 2022.

Mayor/Council/Clerk Notes:

- Noted work done on Monona sign in Gateway Park
- Discussed progress of Main Street Trail Extension
- Discussed sidewalk issue on Center Street

Hearing no further comments, Mayor Koenig declared meeting adjourned at 7:03 p.m.

Next regular council meeting scheduled for Monday, December 20, 2021 at 6:00 p.m. at the Monona Community Center.

Barbara Collins,  
City Administrator

Published December 15, 2021 in The Outlook, Monona.

**PUBLIC NOTICE  
CLAYTON SWCD LOCAL  
WORKING GROUP**

**CLAYTON SWCD LOCAL  
WORKING GROUP NOTICE**

Clayton SWCD Local Working Group Meeting  
December 17, 2021 at 9:00 a.m. on Zoom  
Long-range conservation planning  
Contact claire@cdiowa.org for more info

Published December 8 and December 15, 2021 in The Outlook, Monona.

**PUBLIC NOTICE  
CLAYTON COUNTY BOARD OF SUPERVISORS**

**NOVEMBER 23, 2021**

Meeting of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.

Present: Steve Doeppke, Sharon Keehner, and Ray Peterson  
Guests: Samantha Rumph, Rafe Koopman, Sarah Moser, John Jensen, Brittany Hubanks, Anna Schaufenbuel

Doeppke moved, Keehner seconded to approve the minutes of the November 16, 2021 meeting. Ayes: Doeppke, Keehner, Peterson. Motion carried.

Keehner moved to approve the claims as presented totaling \$167,543.73. Motion died for lack of a second. Keehner moved to approve the claims as presented, with the exclusion of a trailer, totaling \$115,943.73. Ayes: Doeppke, Keehner, Peterson. Motion carried. After further discussion with the

County Engineer, Keehner moved, Doeppke seconded to approve the claim for the trailer totaling \$51,600.00. Ayes: Doeppke, Keehner, Peterson. Motion carried.

The Board received an update from Samantha Rumph regarding 911 Services.

Keehner moved, Doeppke seconded to approve the credit card request for Engineering/Secondary Roads. Ayes: Doeppke, Keehner, Peterson. Motion carried.

The Board received an update regarding public health concerns relating to COVID-19.

Ray Peterson,  
Board of Supervisors Chair  
Attest:

Jennifer Garms,  
Clayton County Auditor

Published December 15, 2021 in The Outlook, Monona.

**PUBLIC NOTICE  
CLAYTON COUNTY BOARD OF SUPERVISORS**

**DECEMBER 2, 2021**

Meeting of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.

Present: Sharon Keehner and Ray Peterson  
Absent: Steve Doeppke  
Guests: None

The Board of Supervisors and Jennifer Garms, County Auditor, met as a Board of Canvassers, as provided by law, and canvassed the election returns from the City Run-Off Election held November 30, 2021. The result of said canvass is as follows:

City of Edgewood - City Council At-Large  
Michelle Brady, Received Sixteen (16) votes  
Scattering, Received Zero (0) votes

These results are for Clayton County only. Winners are determined by the control county during a second tier canvass if the entity is not fully located in Clayton County. Official canvass and abstract materials are on file in the Auditor's Office.

The Board reconvened as the Board of Supervisors.

Keehner moved, Peterson seconded to approve the canvass of the City Run-Off Election held November 30, 2021. Ayes: Keehner, Peterson. Motion carried.

Keehner moved, Peterson seconded to approve the claims for the canvass as presented. Ayes: Keehner, Peterson. Motion carried.

Keehner moved, Peterson seconded to accept and place on file the Post-Election Audit Report & Auditor Certification for the City Run-Off Election held November 30, 2021. Ayes: Keehner, Peterson. Motion carried.

Ray Peterson,  
Board of Supervisors Chair  
Attest:

Jennifer Garms,  
Clayton County Auditor

Published December 15, 2021 in The Outlook, Monona.

**PUBLIC NOTICE  
CLAYTON COUNTY BOARD OF SUPERVISORS**

**NOVEMBER 30, 2021**

Meeting of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.

Present: Steve Doeppke Ray Peterson  
Absent: Sharon Keehner  
Guests: John Jensen, Todd Shea, Elizabeth Dahl, Sarah Moser, Rafe Koopman

Doeppke moved, Peterson seconded to approve the minutes of the November 23, 2021 meeting. Ayes: Doeppke, Peterson. Motion carried.

Doeppke moved, Peterson seconded to approve the claims as presented totaling \$35,795.56. Ayes: Doeppke, Peterson. Motion carried.

Four bids were received for the Clayton County L-93-73-22 (Acorn Road Bridge Replacement) project. The bids were: K Construction - \$280,585.15, Taylor Construction - \$323,592.10, Brennan Construction - \$340,370.00, and Progressive Structures - \$413,800.50. Doeppke moved, Peterson seconded to award the contract for Clayton County L-93-73-22 (Acorn Road Bridge Replacement) to K Construction for \$280,585.15 and to authorize the chair to sign. Ayes: Doeppke, Peterson. Motion carried.

Clayton County was recognized by the National Weather Service (NWS) as StormReady. Todd Shea and Elizabeth Dahl from NWS in LaCrosse applauded the county and Emergency Management Director Sarah Moser for exceeding the guidelines outlined including, but not limited to: timely disseminating information, conducting storm spotter training, creating hazardous weather plans, and communicating with NWS.

Chairperson Peterson opened the public hearing regarding the FY2022 Clayton County Budget Amendment. Auditor Jennifer Garms explained the items listed. The public hearing was closed.

Doeppke moved, Peterson seconded to approve resolution #34-2021 "FY2022 County Budget Amendment". Roll Call Vote: Doeppke-aye, Peterson-aye. Motion carried.

**RESOLUTION #34-2021  
FY2022 COUNTY BUDGET AMENDMENT**

WHEREAS, the Clayton County Board of Supervisors has considered the proposed Fiscal Year 2022 county budget amendment, and WHEREAS, a public hearing concerning the proposed county budget amendment was held on November 30, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Clayton County Board of Supervisors that the proposed county budget amendment for Fiscal Year 2022, as published in the county's official newspapers on November 17, 2021, be approved and adopted as published.

BE IT FURTHER RESOLVED that the Chairperson and the County Auditor are hereby authorized to sign the approved Fiscal Year 2022 county budget amendment and that the Clayton County Auditor is directed to make the all appropriation changes which include these expenditures/transfers:

Department	Fund	Change
Board of Supervisors	American Rescue Plan	\$500,000
Conservation	General Basic	\$20,000
Conservation	Conservation Reserve/Land Acquisition	\$250,000
Auditor	General Supplemental	\$10,000
	Total:	\$780,000

The Board attended the countywide safety meeting

Ray Peterson,  
Board of Supervisors Chair  
Attest:

Jennifer Garms,  
Clayton County Auditor

Published December 15, 2021 in The Outlook, Monona.